



**Position Title:** Education Summer Camp Intern

**Department:** Education Department

**Required Commitment Period:** Summer Session

**Days/Hours:** Shift hours for summer camp are Monday through Friday. In May, a total of 40 hours will be worked, consisting of 10 days at 4 hours per day. In June, shift hours will be 11:30 AM–4:30 PM, Monday–Friday, with a maximum of 28 hours per week. **The total internship shall not exceed 135 hours of service.**

**Start/End Dates:** May 2<sup>nd</sup>- June 30<sup>th</sup>

**Application Deadline:** Monday, April 14<sup>th</sup>

**Paid Internship, Stipend:** \$15/hr.

### **General Description**

The Summer Camp Intern will help the Education Department plan and implement AHC's summer camp Program. This internship will expose you to all aspects of museum education including research, lesson plan development, and education facilitation. This Internship provides college students and recent graduates the opportunity to work with seasoned museum educators on a variety of subjects to experience many different methods of teaching history and writing to children.

### **Key responsibilities**

- Assist camp counselors in teaching and supervising groups of up to 15 campers during weeklong, full day summer camps. A typical day's lesson plan includes a gallery or grounds tour, craft projects, indoor or outdoor games and activities, experience with touchable artifacts, and journal writing.
- Participate in daily summer camp meetings and debrief meetings.
- Assist lead counselors with student and classroom management, instruction, preparation for the day's activities, lunches/snacks, and additional tasks as assigned.
- Cooperate with camp counselors to learn summer camp content and lesson plans. Interns should expect to lead at least one activity a week.
- Assist in administrative tasks for summer camp and other admin work related to the Education department.
- Assist with basic department organization and other duties as assigned by supervisors.
- Assist with other departmental tasks as assigned by supervisors.
- Interns must complete a reflection essay at the end of their internship.

### **Desired Skills and Competencies**

- Currently, enrolled in an undergraduate or graduate program, or recent college graduates.
- Must provide own transportation.
- Must be willing to work in an outside environment.
- Strong written and oral communication skills.
- Experience working with children.
- Flexible and comfortable working in a fast-paced environment.
- Strong organizational skills: the ability to multi-task and maintain focus, organized.
- Able to work and complete tasks under a deadline.
- CPR Certification is a plus.
- Sensitivity to cultural and artistic diversity.
- Relevant degrees include Education, History, and Theater.
- Love of history is a bonus!

**AHC requires a satisfactory background check for all staff, interns, and volunteers.**

**TO APPLY:** Interested applicants may apply online by filling out the application and attaching their resume and cover letter. If you have any questions, contact Volunteer Services at [volunteerservices@atlantahistorycenter.com](mailto:volunteerservices@atlantahistorycenter.com). No phone calls please.